

Project Labs in the framework of NA's Strategic Partnership on Inclusion (SPI).

CALL FOR TRAINERS

SI, EE, PT, RO, IE National Agencies and SALTO SEE for the Erasmus+ in the field of Youth are **looking for 3 trainers** to prepare and carry out 2 transnational **Project LAB's** that will take place in **March and September 2018 in Estonia and Romania.**

Context

In 2015 a group of National Agencies formed a transnational Strategic Partnership on Inclusion (SPI). The main objective of this partnership is to contribute to the implementation of the [Erasmus+ Inclusion and Diversity Strategy](#) in the field of youth. In 2016, and within the scope of the SPI, a subgroup of national agencies was formed to design an action plan with the objective to engage young people living in *disadvantaged areas in Erasmus+*. The action plan of SPI includes 2 transnational Project Labs in 2018 for a total of 100 youth workers/youth leaders from the organisations coming from disadvantaged areas (50 participants in March in LAB in Estonia and 50 participants in September in LAB in Romania).

Aim of the Project Labs

The aim of the 2 Project Labs is to promote the Erasmus+ programme as a tool for inclusion through supporting the participation of organizations from disadvantaged areas in the programme.

The partnership of National Agencies commit themselves to supporting interested organizations in developing quality projects that involve or benefit young people from the above-mentioned areas. In this sense, all the future partnerships will receive support and coaching in writing, designing and implementing projects.

Objectives of the Project Lab activities

- To increase participation of young people and organisations from disadvantaged areas in the Erasmus+: Youth in Action programme;
- To encourage and support the strategic use of Erasmus+ as a tool for inclusion & capacity building of organisations;
- To increase the capacity of organisations for international youth work;

Project Labs in the framework of NA's Strategic Partnership on Inclusion (SPI).

- To support establishment of long-term quality partnerships;
- To gather and promote results & good practices on national and transnational level.

Content of the Project Lab

The Lab will offer participants support in building quality partnerships, developing common project ideas and designing their projects. Support will be offered by each SPI partner NA to participants throughout the process, and also, in case of successful applications, during the implementation and evaluation phase.

More specific objectives and content elements will be defined during the preparatory meeting.

Participant's profile

The Labs will gather 100 representatives of organizations working in disadvantaged areas (10/country/event x 2 events) or dealing with young people from these areas, who:

- Have the interest, capacity and support to implement E+: YiA projects in 2018-2019;
- Know the basics and priorities of Erasmus+;
- Work with young people and are able to involve them;
- Have basic knowledge planning and implementing NFE learning processes;
- Know the basics of project management;
- Are able to work in English.

This will be ensured during national processes taking place in all participating countries prior to the international events.

Dates and venue

1st Edition: 13-16 March 2018, Estonia

2nd Edition: 3-6 September 2018, Romania

The selected trainers are expected to be involved in both editions of the Project Lab.

Project Labs in the framework of NA's Strategic Partnership on Inclusion (SPI).

Preparatory meeting for the 1st edition of the ProjectLab is foreseen to take place in February, 2018. Specific dates & place will be agreed with the selected facilitators and other members of the preparatory team.

Team

- 3 trainers - responsible for preparation, implementation and evaluation of the activities and the final report;
- Representatives of NA's from *Estonia, Portugal, Slovenia, Romania, Ireland and SALTO SEE*.

Trainers' profile

- have at least 5 years of professional experience in international trainings;
- have very good level of spoken and written English;
- have good knowledge and demonstrated experience in the Youth chapter of the Erasmus+ program;
- have good knowledge and demonstrated experience in project management and implementation;
- have good knowledge and demonstrated experience of non-formal methodology in practice;
- being experienced in the inclusion field, working with young people with fewer opportunities and inclusion organisations knowing their realities and obstacles that keep them from applying for E+ projects is an asset;
- prior experience in working as an international facilitator in events organized by NAs or SALTOs will also be taken into account in the selection process.

Tasks of trainers

Selected trainers are expected to:

- actively participate in the preparatory meetings and cooperate online prior and/or after the meetings;
- be actively involved in creating the Project Lab design & its implementation: the main objectives and the flow of the activity will be provided by the NA's representatives of this partnership, but the trainers will design the 3 Lab days according to the needs and expectations;
- to prepare the invitation and call for participants that triggers interest;
- to structure the programme of the LAB's and facilitate the sessions;

Project Labs in the framework of NA's Strategic Partnership on Inclusion (SPI).

- to evaluate the LAB's;
- prepare the Project Lab materials (visual support, handouts);
- prepare the written report;

Trainers's fee

For each international event the selected facilitators will get a fee for 6 working days (fee per day is 295 EUR). The fee includes participation in the preparatory meeting in Estonia, preparation, implementation and evaluation of the activity and preparation of the final report(s). International travel costs will be reimbursed separately. In case additional preparatory or follow-up measures are agreed during the preparatory meeting, additional fees will be agreed later on and annexed to the contracts.

Application procedure & deadline

To apply please send following documents to **Marit Kannelmäe-Geerts (Marit Kannelmäe-Geerts (marit.kannelmae@archimedes.ee) latest by 15th of January 2018:**

- CV (including the experiences as an international trainer);
- Letter of motivation describing also your connection with the theme and work in the youth field;
- List of ideas of must-haves (themes, approach, activities, methods etc) for the ProjectLab.

Applicants will be informed about the selection by 20th of January 2018.

For more information, please contact: Marit Kannelmäe-Geerts (Marit Kannelmäe-Geerts (marit.kannelmae@archimedes.ee).